

# DRAFT

## **Arizona Independent Scheduling Administrator Association**

Minutes from the Board of Directors Meeting  
Wednesday, May 10, 2006  
Teleconference

### **I. Call to Order**

Patrick Sanderson, Acting Executive Director, called the Board of Directors (“Board”) Meeting of the Arizona Independent Scheduling Administrator Association (“AZ ISA”) to order at approximately 9:45AM.

### **II. Determine Quorum**

The quorum requirement is two-thirds of the members of the Board. A quorum was present: seven of nine members were present.

The following Directors were present: Kevin Higgins, Greg Patterson, Jerry Smith, Dimitrios Laloudakis, Mike McElrath, Jennifer Chamberlin, and Patrick Sanderson (Chair).

The following Directors were not present: Ed Beck, and David Getts.

Others Present: Lenin Arthanari, Vicki Sandler, Stan Barnes and Marcie Otondo.

### **III. Welcome and Introductions**

All present were welcomed and introduced.

### **IV. Appoint Meeting Secretary**

Pat Sanderson acted as Corporate Secretary for the meeting.

### **V. Approve Board Agenda**

Kevin Higgins made and Jerry Smith seconded a motion to approve the agenda for the May 10, 2006 regular Board meeting. The Board unanimously approved the motion.

### **VI. Approve Minutes from September 13, 2005 Regular Board Meeting**

Pat Sanderson referred to copies of the September 13, 2005 Regular Board meeting minutes, which had been provided previously via e-mail. It was duly moved and seconded by Kevin Higgins and Mike McElrath, respectively, to approve the September 13, minutes as written. The motion was approved.

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## VII. Approve 2006 Az ISA Budget

Pat Sanderson referred to copies of the 2006 AZ ISA draft budget, that had been provided previously using e-mail. It was noted that the 2006 budget was decreased by \$10,000 over 2005. Insurance costs accounted for much of the decrease, while air travel to out of town meetings and accounting fees accounted for most increases.

## VIII. Az ISA Staff Report

- a. Patrick Sanderson reported that 2005 AZ ISA financials ended about \$500 over budget. Attorney fees accounted for most of the increase.
- b. Director and Officers' Insurance was renewed for 2006 at the same 2005 coverage level. An expected decrease in the annual premium did not materialize. .
- c. The Az ISA filed its annual corporate report with the Arizona Corporate Commission, April 15. . The filing fee is \$10.
- d. The Az ISA 2005 federal and state tax returns are being prepared and will be mailed by May 15.
- e. The Board asked Pat Sanderson to report on the February 14, 2006 ACC hearing on the Administrative Law Judge's Recommended Order in the Generic Proceeding of the Az ISA. There was concern among some Board members that Pat did not represent the Az ISA in the hearing in a favorable manner. And that he was not prepared for the meeting. The statement by Pat Sanderson that most concerned some Board members was that when questioned by Commissioner Mayes on the Az ISA duties he mentioned that one of his duties "was to monitor the ACC activities". Commissioner Mayes took exception to this. Pat noted that he spoke with Commission Mayes after the meeting to clarify this and other duties.

There was also an extensive general discussion on the overall focus of the AZ ISA and to determine which transmission group meetings the AZ ISA should be involved in and to what extent. The Board also discussed the potential effect of attending Westconnect and SWAT meetings on AZ ISA's expenses. Although no action was taken by the Board, the Board generally agreed that Mr. Sanderson, on behalf of the AZ ISA, attend quarterly oversight meetings, and all local meetings including SWAT meetings. The Board also agreed that this would enhance AZ ISA participation in these transmission groups without significantly increasing AZ ISA's expenses.

## IX. Other Business

See VIII e

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## **X. Notice of Next Board Meeting**

The next Board meeting will be held Tuesday, September 12, 2006 immediately following the 2006 Az ISA Annual Members' meeting.

## **XI. Adjourn**

Patrick Sanderson, Acting Executive Director, adjourned the meeting at approximately 10:30PM.

Respectfully submitted,

Patrick J Sanderson  
Meeting Secretary

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## ARIZONA INDEPENDENT SCHEDULING ADMINISTRATOR ASSOCIATION

Regular Board Meeting of Board of Directors  
May 10, 2006 at 9:30 A.M. MST

Conference Call

### DRAFT AGENDA

- I. Call to Order
- II. Establish Quorum
- III. Welcome and Introductions
- IV. Appoint Corporate Secretary
- V. Approve Agenda **Approval Item**
- VI. Approve Minutes from September 13, 2005 Board Meeting **Approval Item**
- VII. 2006 Az ISA Budget **Approval Item**
- VIII. Az ISA Staff Report –
  - a. 4th Quarter Financials
  - b. D&O Insurance
  - c. Corporate Annual Report
  - d. 2005 Federal and State Tax Filing
  - e. **AZ ACC Report**
- IX. Other Business
- X. Next Board Meeting
- XI. Adjourn

#### Conference Call for Board Meeting, as follows:

- 9:30 a.m. (Arizona time/MST)
- Call-in Number: 1-866-248-0553
- Enter Room Number (including star keys): \*3523531\*
- US West 1-800-263-3863 (in case of problems)