

# **Arizona Independent Scheduling Administrator Association**

Minutes from the Regular Meeting of the Board of Directors  
Wednesday, May 11, 2011 at 1:30 PM (MST)

## **I. Call to Order**

Vicki Sandler, Interim Executive Director (“ED”), called the Board of Directors (“Board”) Meeting of the Arizona Independent Scheduling Administrator Association (“AISA”) to order at approximately 1:30 PM.

## **II. Determine Quorum**

Ms. Sandler determined that five of the nine directors were present which does not constitute a quorum of the Board.

The following Directors were present: Ed Beck, David Getts, Mary Lynch, Leland Snook, and Vicki Sandler (Chair).

Also present were Tasha Smith and Sue Hvidsten of Kutak Rock LLP, Marcie Millner, and Andrea Morrison.

## **III. Welcome and Introductions**

All present were welcomed and introduced by Ms. Sandler. It was confirmed that all of the participants by teleconference could hear and be heard by all of the other participants.

## **IV. Appoint Meeting Secretary**

Tasha Smith of Kutak Rock LLP was appointed as Corporate Secretary for the meeting.

## **V. Approve Board Agenda**

A motion was made by Ed Beck and seconded by Mary Lynch to approve the proposed Agenda with a change in order of items. The Board unanimously approved the revised Agenda.

## **VI. Approve Minutes of the January 12, 2011 Board of Directors Meeting**

The Board reviewed the Minutes for the January 12, 2011 Board of Directors Meeting. Ms. Sandler noted a small change to the minutes, and Ed Beck made, and Mary Lynch and David Getts seconded, a motion to approve the minutes of the January 12, 2011 Regular Board of Directors Meeting, as revised. The Board unanimously approved the motion. After today’s meeting it was discovered that the January 12, 2011 minutes noted more directors present than actual, however, a quorum was still maintained. Unanimous

Consent to approve revised minutes for January 12, 2011 will be prepared by Ms. Smith of Kutak Rock and distributed for signatures to all Board members.

**VII. Other Business and Discussion of Transmission/Industry Update**

Ms. Sandler inquired of those who attended the Arizona Corporation Commission meeting held on May 3, 2011. Ms. Lynch indicated she attended the meeting with three of the commissioners, Messrs. Pierce and Stump and Ms. Burns. Safeway, Wal-Mart, Fry's, Freeport-McMoran and PetSmart were represented as well. Discussions were held regarding the certification application required for a business license. Also discussed was the competition procedural activity to occur. While not placed on any Commission upcoming agenda, Ms. Lynch noted that all in all the discussion was positive.

Ms. Sandler announced that the NERC webinar will be held on May 19, 2011 from 11:00 a.m. to 1:00 p.m. regarding transmissions and bulk electric, if anyone was interested in attending.

**VIII. Review of Fourth Quarter and Year End Financials**

Ms. Sandler reported that the financials for fourth quarter of 2010 as well as the 2010 year end financials had been distributed. The 2010 budget was \$122,000 and the actual was \$119,000.

She also reported that as of March 31, 2011, expenses were right on track and that there was nothing unusual other than the expensing of some computer equipment of \$750. Cash in bank is currently \$46,000.

Dues statements will be sent out before the annual Board meeting in September.

**IX. Notice of Next Board Meeting**

The next Board meeting will be held on September 13, 2011 at 1:30 p.m. MST. It was noted that the Board Members are encouraged to invite representatives of other energy industries, especially those in the wind industry.

**X. Adjourn**

The meeting was adjourned at approximately 1:30 p.m.